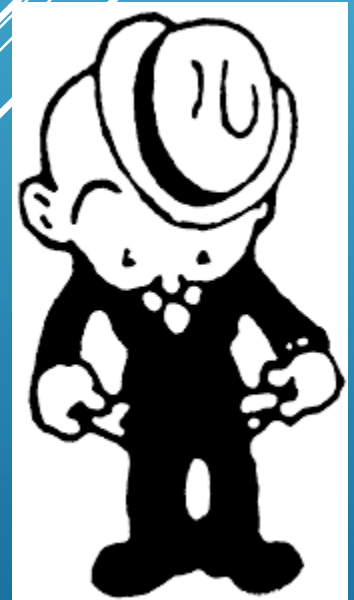


BUDGETING IN NEXTGEN

Karen Lusk- Smith

May 3, 2022




AGENDA

- ▶ Important Documents
- ▶ Assumptions
- ▶ Create New Year Tables
- ▶ Period Maintenance
- ▶ Initialize Budget
- ▶ Import Sheets
- ▶ Budget Reports
- ▶ Staffing Request
- ▶ Budget Works

TIPS

THINGS NEEDED TO START THE PROCESS


- ▶ State unit allocation page for your system
 - ▶ Breakdown of units by school site
 - ▶ Federal allocation sheet
 - ▶ Additional staffing page
 - ▶ New hire worksheet
 - ▶ New rates for PEEHIP, Retirement, Unemployment
 - ▶ Department budgets
- 
- A series of white diagonal lines of varying lengths and thicknesses, located in the bottom right corner of the slide, creating a modern, abstract graphic element.

ASSUMPTIONS - PERSONNEL

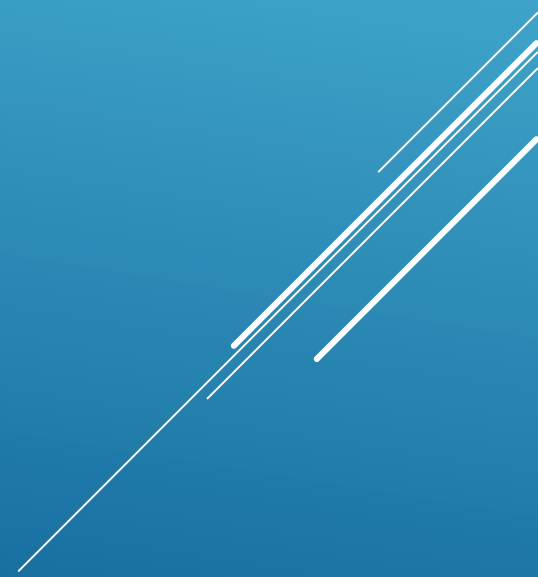
- ▶ Personnel needs:
 - ▶ Step increase
 - ▶ 4% pay raise for all employees
 - ▶ Increased cost of retirement –
 - ▶ Tier 1 (12.36% to 12.43%)
 - ▶ Tier 11 (11.22% to 11.32%)
 - ▶ Staffing to maintain current instructional programs and desirable class sizes
 - ▶ Additional special ed staff to meet student needs
 - ▶ (2 teachers and 3 aides)

ASSUMPTIONS


PROFESSIONAL DEVELOPMENT

- ▶ Professional development to support continued implementation of English Language Arts(ELA), math, and science curriculum framework
 - ▶ Training of mentors for teachers new to JTL Schools
 - ▶ Ongoing professional development for integration of technology into all content areas
 - ▶ Ongoing professional development experiences which focus on developing engaging work for students and increasing student voice and ownership of their educational experiences
 - ▶ Ongoing professional development in the areas of Professional Learning Communities and developing standards-based assessments
- 
- A series of white diagonal lines of varying lengths and thicknesses, located in the bottom right corner of the slide, creating a modern, abstract graphic element.


- ▶ Professional development for the implementation of the world languages and the arts frameworks
- ▶ Professional development for the implementation of the science framework
- ▶ Funding of materials to support curricula, AIMS web, Spire Canvas, and other intervention tools



ASSUMPTIONS -“MAINTENANCE AND SUPPORT” OF INSTRUCTIONAL USES OF TECHNOLOGY

- ▶ Four Year Leases from 2018-2019 continued into 21-22
 - ▶ Three- and Four-Year Leases from 2019-2020 continued into 21-22
 - ▶ 175 Computer Towers, 52 Laptops, 1445 Chromebooks, 62 iPad Minis, and 30 iMacs to refresh instructional equipment for 21-22
 - ▶ Support of Classroom Technologies, Teaching, and Learning
 - ▶ Support of Operations and Infrastructure
- 
- A series of white diagonal lines of varying lengths and thicknesses, located in the bottom right corner of the slide, creating a modern, abstract graphic element.

ASSUMPTIONS - IMPROVEMENTS IN FACILITIES:

- ▶ Ongoing maintenance and replacement needs from the capital projects fund
 - ▶ Completion of major construction projects
 - ▶ JTL Elementary School
 - ▶ JTL Junior High School
 - ▶ JTL High School
- 
- A series of white diagonal lines of varying lengths and thicknesses, located in the bottom right corner of the slide.



State Department of Education

FY2022 Foundation Program

FY 2022 ETF - ENACTED

186 Pike Road City	FY 2022		FY 2021		Change
System ADM	2,407.15		2,182.75		224.40
Foundation Program Units					
Teachers	139.59		127.15		12.44
Principals	4.00		3.00		1.00
Assistant Principals	3.50		3.00		0.50
Counselors	5.50		4.50		1.00
Librarians	4.00		3.00		1.00
Career Tech Directors	0.25		0.25		0.00
Career Tech Counselors	0.00		0.00		0.00
Total Units	156.84		140.90		15.94
Foundation Program (State and Local Funds)					
Salaries	8,211,157		7,068,092		1,143,065
Fringe Benefits	3,223,160		2,854,704		368,456
Other Current Expense (\$20,702 /unit)	3,246,864	(\$19,808 /unit)	2,990,904		255,960
Classroom Instructional Support					
Student Materials (\$700/unit)	109,788	(\$600/unit)	84,540		25,248
Technology (\$500/unit)	78,420	(\$350/unit)	49,315		29,105
Library Enhancement (\$157.72/unit)	24,737	(\$157.72/unit)	22,222		2,515
Professional Development (\$100/unit)	15,684	(\$100/unit)	14,090		1,594
Common Purchase (\$0/unit)	0	(\$0/unit)	0		0
Textbooks (\$75/adm)	180,536	(\$75/adm)	163,707		16,829
Total Foundation Program	15,090,346		13,247,574		1,842,772
State Funds					
Foundation Program ETF	13,404,636		11,627,294		1,777,342
School Nurses Program	171,656		141,166		30,490
Salaries - 1% per Act 97-238	0		0		0
Technology Coordinator	60,966		61,368		-402
Transportation					
Transportation Operations	1,451,741		1,331,244		120,497
Fleet Renewal (\$7,581 /bus)	235,011	(\$7,739 /bus)	208,950		26,061
Current Units	0		0		0
Capital Purchase	725,078		596,260		128,818
At Risk	29,048		38,967		-9,919
Career Tech O and M	19,775		15,962		3,813
Total State Funds	16,097,911		14,021,211		2,076,700
Local Funds					
Foundation Program (10 Mills)	1,685,710	(10 Mills)	1,620,280		65,430
Capital Purchase (0.450926 Mills)	75,981	(0.496671 Mills)	80,224		-4,243
Total Local Funds	1,761,691		1,700,504		61,187



State Department of Education

FY2022 State Totals

FY 2022 ETF - ENACTED

Variables

Grade Divisors

Gr K	14.25
Gr 1	14.25
Gr 2	14.25
Gr 3	14.25
Gr 4	20.43
Gr 5	20.43
Gr 6	20.43
Gr 7	19.70
Gr 8	19.70
Gr 9	17.95
Gr 10	17.95
Gr 11	17.95
Gr 12	17.95

Fringe Benefits

Peechip	\$800
TRS Tier 1	12.43%
TRS Tier 2	11.32%
FICA	6.20%
Medicare	1.45%
Unemployment Comp	0.1250%
Sick Days	5
Personal Days	2

Amended Leave Rate

Certified Leave Rate	\$95
----------------------	------

OCE

OCE TRS Rate	12.09%
Oce Adjustment1	\$1,760,256
Oce Adjustment2	\$18,676,879

Other

Contract Days FP	187
Contract Days Support	182
Contract Days Transportation	182
Pay Raise % Support	0.02
Pay Raise % Transportation	0.02
(Foundation) <3	0
<6	0
<9	0
<12	0
<15	0
<18	0

Instructional Support

Teacher Materials	\$700.00
Technology	\$500.00
Library Enhancements	\$157.72
Professional Development	\$100.00
Textbooks	\$75.00
Common Purchase	\$0.00

Transportation

Fleet Renewal	\$7,581
Trans Leave Rate	\$50
Trans Adjustment1	-\$75,177,443
Trans Adjustment2	\$1,200,003
Trans Adjustment3	-\$2,792,702

Local Match

Foundation Program	10.00
PSF	\$210,000,000
PSF Adjustment	\$0

Elementary Principal

Elementary Principal	.31
Middle Principal	.35
Secondary Principal	.45
Unit Principal	.45
Elementary Asst Principal	.10
Middle Asst Principal	.10
Secondary Asst Principal	.10
Unit Asst Principal	.10
Elementary Counselor	.00
Middle Counselor	.00
Secondary Counselor	.03
Unit Counselor	.03
Career Tech Counselor	.03
Career Tech Director	.45



Alabama Department of Education
FY2022 Summary of Teacher Type
FY 2022 ETF - ENACTED

Pike Road City

186

School Name	Total Instructional Support Units Earned	Total Teacher Units Earned	Regular Education Teachers	* Total Special Education Teachers	* Total Career Tech Teachers
Pike Road City Board of Education	0.25	0.00	0.00	0.00	0.00
Pike Road Elementary School	4.50	55.49	48.55	6.94	0.00
Pike Road Intermediate School	4.50	28.02	24.52	3.50	0.00
Pike Road High School	3.50	25.38	13.83	3.17	8.38
Pike Road Jr High School	4.50	30.70	21.57	3.84	5.29
Totals:	17.25	139.59	108.47	17.45	13.67

Instructional Support Units
Regular Education Teacher Units
Special Education Teacher Units
Career Tech Teacher Units



SUPPLEMENTAL INFORMATION

FY 2022 BUDGET

As required by Section 16-13-140, Code of Alabama 1975
FY 2022 ETF - ENACTED

Pike Road City SYSTEM TOTALS

ADM (Prior year used for allocation purposes)		2,407.15
<u>Earned Units</u>		
Teachers		139.59
Principals		4.00
Assitant Principals		3.50
Counselors		5.50
Librarians		4.00
Career Tech Director		.25
Career Tech Counselors		.00
Total Units		156.84
Salaries		\$8,211,157
Fringe Benefits		\$3,223,160
Classroom Instructional Support		
Teacher Materials and Supplies (\$700/unit)		\$109,788
Technology (\$500/unit)		\$78,420
Library Enhancement (\$157.72/unit)		\$24,737
Professional Development (\$100/unit)		\$15,684
Common Purchase (\$0/unit)		\$0
Textbooks (\$75/adm)		\$180,536
Total Foundation Program		\$15,090,346
Less: Local Funds		\$1,685,710
Total State Allocation (Foundation Program)		\$13,404,636
Additional State Appropriations		
School Nurse		\$171,656
Salaries - 1% per ACT 97-238		\$0
Technology Coordinator		\$60,966
At Risk		\$29,048

II. PROJECTED ENROLLMENT

(To be completed by LEA)

III. PROJECTED EMPLOYEES

(To be completed by LEA)

Type	NUMBER BY Source of Funds				TOTAL EMPLOYEES
	STATE EARNED	OTHER STATE	FEDERAL	LOCAL	
Teachers					

Teachers
Sarah S. Swindle, Chair
Susan W. Brown, Vice Chair



Employees
State State Police Public Judicial
Robert J. Bentley, Chair

*Have copy
to send
5/27/13
L8*

THE RETIREMENT SYSTEMS OF ALABAMA

David G. Brasseur, CBO
Donald L. Yancey, Deputy Director

MTB

Dear Sir/Madam,

This letter contains important information related to your agency's fiscal year 2014 employer contribution rate and should be forwarded to your Accounting and Payroll Departments.

The TRS required employer contribution rate for the fiscal year beginning October 1, 2013 (FY 2014) will be **11.71% for Tier 1 employees** (employees hired prior to January 1, 2013) and **11.08% for Tier 2 employees** (employees hired on or after January 1, 2013). The FY 2014 contribution rates and factors are shown below.

FY 2014 TRS Employer Contribution Rate		
	Tier 1 Employees	Tier 2 Employees
Employer Contribution Rate	11.71%	11.08%
Employee Contribution Rate		
Regular Employee	7.50%	6.00%
FLC* Employee	8.50%	7.00%
Employer Contribution Factor		
Regular Employee	1.561333	1.846666
FLC* Employee	1.377647	1.582857
*FLC-Firefighters, Law Enforcement, and Correctional Officers		

Note: Your new contribution factors should be changed for the October 2013 contribution report due November 1, 2013.

Should you have other questions, you may call 1-877-517-0020.

Sincerely,

Miller Gordon Wallace

Miller G. Wallace, CPA, MBA



Alabama Department of Education

FY2022 LEA Unit Breakdown

FY 2022 ETF - ENACTED

Pike Road City

186

School Name	Type	ADM	Teacher Units	Principal Units	Assistant Principal Units	Counselor Units	Library/ Media Units	Additional Units (see note)	Career Tech Director	Career Tech Counselor	Total Units
Pike Road City Board of Education		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.25	0.00	0.25
Pike Road Elementary School		790.75	55.49	1.00	1.00	1.50	1.00	0.00	0.00	0.00	59.99
Pike Road Intermediate School		572.35	28.02	1.00	1.00	1.50	1.00	0.00	0.00	0.00	32.52
Pike Road High School		455.50	25.38	1.00	0.50	1.00	1.00	0.00	0.00	0.00	28.88
Pike Road Jr High School		588.55	30.70	1.00	1.00	1.50	1.00	0.00	0.00	0.00	35.20
Totals:		2,407.15	139.59	4.00	3.50	5.50	4.00	0.00	0.25	0.00	156.84

Total number of units earned by your system broken down by cost center.

CREATE NEW YEAR TABLES

Open next year's GL
tables
Under GL Year End
Create New GL Tables

File Edit Tools Toolbar Windows Favorites Help

Enter Add Change Delete Save Inquire Next Back Clear Search PrtScr Exit

GL/NEWY: Create New GL Year Tables (v3.06)

New Fiscal Year 2022

Run Options

☒ Create New Year ☐ Skip Beginning Balance Rebuild

☐ Rerun the Last Created Year

☐ Recompute Opening Balances Only (For the Selected Year)

Fiscal Year 2021

Click Save To Process This New Year

When you create the
new year it will
“freeze” the
beginning fund
balances for that
year. You will need to
recalculate beginning

Application or Transaction ...	A. T...
End of Year Close	G. E...
Create New GL Year Tables	G. N...

Click on the “Create
New Year” box and
then click save on the
toolbar

Create New Fiscal Year

You have selected to Create Fiscal Year 2022

Is This Correct?

Yes No

MCAI

- Accounts Payable
- Allocation Tracking
- General Ledger**
 - GL Table Maintenance
 - Budget Maintenance
 - GL Reports & Queries
 - LSA Interface
 - GL Setup
 - GL Year End
 - GL Extracts (Import/Export)
 - School Food Interface
- Purchase Order
- Receipt Module
- Requisitions
- System Control
 - User & Menu Maintenance
 - SC Reports & Queries

Application or Transaction

- GL Table Maintenance
- Budget Maintenance
- GL Reports & Queries
- LSA Interface
- GL Setup
- GL Year End
- GL Extracts (Import/Export)
- School Food Interface
- Create Journal Entry
- Period Maintenance**

Use period maintenance transactions to open the budget periods

Harris DSN: SYSCTL Install ID: Cenoff (Mountain Brook City School System) User: karent (Kare10:17)

File Edit Tools Toolbar Windows Favorites Help

Enter New Change Delete Save Inquire Next Back Clear Search PrtScr Exit

GL/PMNT: Period Maintenance (v3.05)

Fiscal Y: 2023 Open All Budget Close All Budget

1. Actual Dollars		2. Encumbrance Dollars		3. Requisition Dollars		4. Budget Dollars	
Beginning Balance	Open			May	Open		
October	Open			June	Open		
November	Open			July	Open		
December	Open			August	Open		
January	Open			September	Open		
February	Open			EOY Audit Adjustments	Open		
March	Open			EOY Close	Open		
April	Open						

Select the Fiscal Year and Period to be Updated
Click Save to Finalize the Changes



Menu

- MCAI
 - Accounts Payable
 - Allocation Tracking
 - General Ledger
 - GL Table Maintenance
 - Budget Maintenance
 - GL Reports & Queries
 - LSA Interface
 - GL Setup
 - GL Year End
 - GL Extracts (Import/Export)
 - School Food Interface
- Purchase Order
- Receipt Module
- Requisitions
- System Control

Application or Transaction Na...	A..	Tran
Create New GL Year Tables	G..	NEWY
Initialize Budget	G..	INBD
Budget Input	G..	FBUD
Budget Maintenance	G..	MBUD
Budget Approval Process	G..	BAPV
Budget Report	G..	BRPT
Budget Analysis Report	G..	BARP
Detail Budget Variance Rep...	G..	DBVR

INITIALIZE BUDGET

GL/INBD: Initialize Budget (v3.10)

Change Original Budget For Fiscal Year: **2023** Select By GL Component

Select Budget Action:
☐ Initialize ☐ Initialize To Zero ☐ Update ☒ Projected Budget Report Only ☒ Zero Suppress

Dollars:
☒ Budget \$\$ ☐ Actual \$\$ ☐ Include Encumbrance \$\$ w/Actuals ☐ Round to Whole Dollar

☒ No Change, ☐ Increase or ☐ Decrease by % ☐ Include Budget For Closing Equity Accounts

From Fiscal Year: **2021** Last Period Completed: **7** ☐ Estimate Remaining Periods Spread: From **1** Thru **1**

In negative Budget:
☒ Ignore, Load Zero ☐ Load Value, Don't Adjust ☐ Load Values and Adjust ☐ Include Inactive Accounts

Requested by: **Karen Lusk-Smith** Department: Attachments(0)

Comment:

Report Destination:
☐ To Printer ☒ To Report Viewer ☐ To File

Setup

Enter Add Change Delete Save Inquire Next Back Clear Search PrtScr Exit

GL/INBD: Initialize Budget (v3.10)

Change Original Budget For Fiscal Year: **2023** Select By GL Component

Select Budget Action:
☐ Initialize ☒ Initialize To Zero ☐ Update ☐ Projected Budget Report Only

☒ Include Budget For Closing Equity Accounts

☒ Include Inactive Accounts

Requested by: **Karen Lusk-Smith** Department: Attachments(0)

Comment:

STATE FUNDING IMPORT

2023	114111000000001110000000000	Foundation	13404636.00	0.00	0.00	0.00	0.00
2023	114112000000001110000000000	Current units	0.00	0.00	0.00	0.00	0.00
2023	114122000000001220000000000	School Nurse	171656.00	0.00	0.00	0.00	0.00
2023	114122100086201221000000000	Technology Coordinator	60966.00	0.00	0.00	0.00	0.00
2023	114123000000001230000000000	Alabama reading initiative	73184.00	0.00	0.00	0.00	0.00
2023	114127500082101275000000000	Gifted	0.00	0.00	0.00	0.00	0.00
2023	114122200082101222000000000	Career Tech O & M	19775.00	0.00	0.00	0.00	0.00
2023	114125200082101252000000000	ESL	0.00	0.00	0.00	0.00	0.00
2023	114131000084101310000000000	Transportation-Operations	1451741.00	0.00	0.00	0.00	0.00
2023	144132000084101320000000000	Transportation Fleet Renewal	235011.00	0.00	0.00	0.00	0.00
2023	114141000081001410000000000	At-Risk	29048.00	0.00	0.00	0.00	0.00
2023	114152000082101520000000000	Preschool	0.00	0.00	0.00	0.00	0.00
2023	114621100000001110000000000	Matching Foundation	1685710.00	0.00	0.00	0.00	0.00
2023	134212000000002120000000000	Capital Purchase	725078.00	0.00	0.00	0.00	0.00
2023	114621000086306001000000030	Matching Capital Purchase	75981.00	0.00	0.00	0.00	0.00
2023	114290100086302901000000320	NBPT	300000.00	0.00	0.00	0.00	0.00

MAJOR STATE FUNDING

State Foundation	\$13,404,636.00
Technology Coordinator	\$60,966.00
At-Risk	\$29,048.00
Capital Purchase	\$725,078
State Preschool	\$0.00
State School Nurse Program	\$171,656.00
English as a Second Language	\$851.00
National Board for Professional Teaching	\$300,000.00
Transportation	\$1,451,741.00
Fleet Renewal	\$235,011.00
Career Tech O & M	\$19,775.00

BUDGETING MILLAGE

County Regular Ad Valorem 8.2 Mills	\$3,834,135.00
District Regular Ad Valorem 5.7 Mills	\$3,791,551.00
District Regular Ad Valorem 9.9 Mills	\$6,087,947.00
District Regular Ad Valorem 10.6 Mills	\$6,709,354.00
District Regular Ad Valorem 18.5 Mills	\$11,382,768.00
Helping School Tags - Vehicle Tags	\$1,264.00
Other - Interest,Tuition,Indirect Cost	\$1,675,937.00

BUDGETING MILLAGE



GL/INBD: Initialize Budget (v3.11)

Change Original Budget For Fiscal Year **2023** Select By GL Component

Select Budget Action
☐ Initialize ☐ Initialize To Zero ☐ Update ☒ Projected Budget Report Only ☒ Zero Suppress

Dollars
☒ Budget \$\$ ☐ Actual \$\$ ☐ Include Encumbrance \$\$ w/Actuals ☐ Round to Whole Dollar

☐ No Change, ☒ Increase or ☐ Decrease by % ☐ Include Budget For Closing Equity Accounts

From Fiscal Year **2020** Last Period Completed **7** ☐ Estimate Remaining Periods Spread From Thru

If Negative Budget
☒ Ignore, Load Zero ☐ Load Value, Don't Adjust ☐ Load Values and Adjust ☐ Include Inactive Accounts

Requested by **Karen Lusk-Smith** Department Attachments(0)

Comment

Report Destination
☐ To Printer hp LaserJet 1300 PCL 5 (redirected)
☒ To Report Viewer
☐ To File

Enter Account Selection Criteria

Accept Selection Criteria

Component Name Sort Order Beginning Value Ending Value
ClassFunct **2** **46010** **46010** Add Item

Component Contains: C-Func
Sort Order Must Be Major to Minor (0 Sort Order = Selection Criteria only - Do Not Sort or Total)

Component Name	Sort Order	From Value	To Value
Fund	1	11	11
ClassFunct	2	46010	46010

Use the Add Item Button to Accept Components and Values
Click on the List to Change the Component, Double Click to Remove

BUDGETING MILLAGE

RUN DATE:

MCAI BUDGETARY ACCOUNTING SYSTEM

Page 1 of 1

RUN TIME: 02:50PM

INITIALIZE BUDGET PROJECTION REPORT

GLINBD

2022 BUDGET NOT APPROVED; NO BUDGET ADJUSTMENTS MADE
REPLACED WITH 2023 AMENDED BUDGET DOLLARS

Fd-C-Func-Obj-C-Ctr-SFnd-Y-Proq-Spec

2022 BUDGET

3.00 % INCREASE

2023 BUDGET

11-4-6010-000-8630-6001-0-0000-0000

3,722,462.00

111,673.86

3,834,135.86

*** END OF REPORT ***

BUDGETING MILLAGE

File Edit Tools Toolbar Windows Favorites Help

Enter Add Change Delete Save Inquire Next Back Clear Search PrtScr Exit

GL/INBD: Initialize Budget (v3.11)

Change Original Budget For Fiscal Year 2023 Select By GL Component

Select Budget Action
☒ Initialize ☐ Initialize To Zero ☐ Update ☐ Projected Budget Report Only

Dollars
☒ Budget \$\$ ☐ Actual \$\$ ☐ Include Encumbrance \$\$ w/Actuals ☐ Round to Whole Dollar

☐ No Change, ☒ Increase or ☐ Decrease by 3 % ☐ Include Budget For Closing Equity Accounts

From Fiscal Year 2020 Last Period Completed 7 Estimate Remaining Periods ☐ Spread From 1 Thru 1

If Negative Budget
☒ Ignore, Load Zero ☐ Load Value, Don't Adjust

Requested by Karen Lusk-Smith De Comment

Enter Account Selection Criteria

Accept Selection Criteria

Component Name Sort Order Beginning Value Ending Value Add Item

Fund 1 11 zz

Component Contains: Fd

Sort Order Must Be Major to Minor (0 Sort Order = Selection Criteria only - Do Not Sort or Total)

Component Name	Sort Order	From Value	To Value
Fund	1	11	11
ClassFunct	2	46010	46010

Use the Add Item Button to Accept Components and Values
Click on the List to Change the Component, Double Click to Remove

File Edit Tools Toolbar Windows Favorites Help



Enter



Add



Change



Void



Save



Inquire



Next



Back



Clear



Search



PrtScr



Exit

GL/FBUD: Budget Input (v3.09)



Fiscal Year 2023 ** Approved **

Group All

Sort By SFund

Fd-C-Func-Obj-CContr-SFnd-Y-Prog-Spec
Account # 11-4-1110-000-0000-1110-0-0000-0000

FOUNDATION PROGRAM

☐ Update Original

Add Item

SFund 1110
Equity 0.00
+ Revenues 24,596,392.00
- Expenses 24,596,392.00
= Total 0.00

Budget Options

☒ Apportion

☐ Adjust FP

MTAB Oct

Budget Amt

Thru Oct

☐ Replace Dollars

Next Acct

Account Number	Current \$	New \$	ASN

Period	Dollars	Percent	Adjust
Oct	18,942,78...	100.00	
Nov	0.00	0.00	
Dec	0.00	0.00	
Jan	0.00	0.00	
Feb	0.00	0.00	
...	

Requested by Karen Lusk-Smith

Department

Attachments(0)

Comment

Original Budget

18,942,782.00

Approved Budget

18,942,782.00

Budget Adjustments

0.00

Current Budget

18,942,782.00

Current Act/Enc

9,471,390.00

New Budget Amount: 18,942,782.00

Enter Amount to Apportion or Select Period to Change

Click Add Item Button after Apportioning Budget Amount and/or Updating Fiscal Period Amount(s)

BUDGETING EXPENDITURES

Initialize Budget Menu

- Increase/decrease-utilities

Budget Input

- Debt service
- Capital projects

J/E Import

- Program budgets

Budget Work

- Salaries and benefits

INITIALIZE BUDGET

GL/INBD: Initialize Budget (v3.10)

Change Original Budget For Fiscal Year 2023 Select By GL Component

Select Budget Action:
☐ Initialize ☐ Initialize To Zero ☐ Update ☒ Projected Budget Report Only ☒ Zero Suppress

Dollars
☒ Budget \$\$ ☐ Actual \$\$ ☐ Include Encumbrance \$\$ w/Actuals ☐ Round to Whole Dollar

☐ No Change, ☒ Increase or ☐ Decrease by 3 % ☐ Include Budget For Closing Equity Accounts

From Fiscal Year 2022 Last Period Completed 7 ☐ Estimate Remaining Periods Spread From 1 Thru 1

If Negative Budget
☒ Ignore, Load Zero ☐ Load Value, Don't Adjust ☐ Load Values and Adjust ☐ Include Inactive Accounts

Requested by Karen Lusk-Smith Department Attachments(0)

Comment

Report Destination:
☐ To Printer hp LaserJet 1300 PCL 5 (from BOE-LUSK-790)
☒ To Report Viewer
☐ To File

Enter Account Selection Criteria

Accept Selection Criteria

Component Name Fund Sort Order 1 Beginning Value Ending Value zz Add Item

Component Contains: Fd

Sort Order Must Be Major to Minor (0 Sort Order = Selection Criteria only - Do Not Sort or Total)

Component Name	Sort Order	From Value	To Value	
Fund	1	11	11	
ClassFunct	2	53200	53200	
Object	3	371	371	
CCTR	4		zzzz	

Use the Add Item Button to Accept Components and Values
Click on the List to Change the Component, Double Click to Remove

RUN DATE: 2021

MCAI BUDGETARY ACCOUNTING SYSTEM

Page 1 of 1

RUN TIME: 12:47PM

INITIALIZE BUDGET PROJECTION REPORT

GLINBD

2022 BUDGET NOT APPROVED; NO BUDGET ADJUSTMENTS MADE
REPLACED WITH 2023AMENDED BUDGET DOLLARS

<u>Fd-C-Func-Obj-C-Ctr-SFnd-Y-Prog-Spec</u>	<u>2022 BUDGET</u>	<u>3.00 % INCREASE</u>	<u>2023 BUDGET</u>
11-5-3200-371-0010-6001-0-8300-0000	93,469.00	2,804.07	96,273.07
11-5-3200-371-0020-6001-0-8300-0000	141,505.00	4,245.15	145,750.15
11-5-3200-371-0030-6001-0-8300-0000	123,216.00	3,696.48	126,912.48
11-5-3200-371-0040-6001-0-8300-0000	111,621.00	3,348.63	114,969.63
11-5-3200-371-0050-6001-0-8300-0000	482,637.00	14,479.11	497,116.11
11-5-3200-371-0060-6001-0-8300-0000	222,122.00	6,663.66	228,785.66
11-5-3200-371-8300-6001-0-8300-0000	71,482.00	2,144.46	73,626.46

*** END OF REPORT ***

INITIALIZE BUDGET

RUN DATE: 4/13/2023
 RUN TIME: 12.40 PM

MCAI BUDGETARY ACCOUNTING SYSTEM
 DETAIL BUDGET ENTRY LISTING - BUDGET STATUS IS NOT APPROVED

Page 1 of 1
 UPBDER

TX#: 371
 STATUS: Posted

ORIGINATOR: Karen Lusk-Smith
 ENTERED BY: karenl

DEPT:
 DATE/TIME: XXXXXXXXXX COMMENT:

ACCOUNT NUMBER	DESCRIPTION	FP	ACTION	AMOUNT
11-5-3200-371-0010-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Increase	96,273.07
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-0010-6001-0-8300-0000:			96,273.07
11-5-3200-371-0020-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Increase	145,750.15
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-0020-6001-0-8300-0000:			145,750.15
11-5-3200-371-0030-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Increase	126,912.48
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-0030-6001-0-8300-0000:			126,912.48
11-5-3200-371-0040-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Increase	114,969.63
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-0040-6001-0-8300-0000:			114,969.63
11-5-3200-371-0050-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Increase	497,116.11
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-0050-6001-0-8300-0000:			497,116.11
11-5-3200-371-0060-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Increase	228,785.66
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-0060-6001-0-8300-0000:			228,785.66
11-5-3200-371-8300-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Increase	73,626.46
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-8300-6001-0-8300-0000:			73,626.46

TOTALS ==>

INCREASES: 1,283,433.56
 DECREASES:
 DIFF:

In reviewing the dollar
 amounts you can zero
 out and start over.

INITIALIZE BUDGET



GL/INBD: Initialize Budget (v3.11)

Change Original Budget For Fiscal Year

Select By GL Component

Select Budget Action

☒ Initialize ☐ Initialize To Zero ☐ Update ☐ Projected Budget Report Only ☒ Zero Suppress

Dollars

☒ Budget \$\$ ☐ Actual \$\$ ☐ Include Encumbrance \$\$ w/Actuals ☐ Round to Whole Dollar

☒ No Change, ☐ Increase or ☐ Decrease

From Fiscal Year Last Period Completed

If Negative Budget

☒ Ignore, Load Zero ☐ Load Value, Don't

Requested by Karen Lusk-Smith

Comment

Report Destination

☐ To Printer hp LaserJet 1300 PCL 5 (red)
☒ To Report Viewer
☐ To File

GL/INBD: Initialize Budget (v3.11)

Change Original Budget For Fiscal Year Select By GL Component

Select Budget Action

☐ Initialize ☒ Initialize To Zero ☐ Update ☐ Projected Budget Report Only

☐ Include Budget For Closing Equity Accounts

☐ Include Inactive Accounts

Requested by Karen Lusk-Smith Department Attachments(0)

Comment

Enter Account Selection Criteria

Accept Selection Criteria

Component Name Sort Order Beginning Value Ending Value Add Item

Fund 1 zz

Component Contains: Fd

Sort Order Must Be Major to Minor (0 Sort Order = Selection Criteria only - Do Not Sort or Total)

Component Name	Sort Order	From Value	To Value
Fund	1	11	11
Class/Funct	2	53200	53200
Object	3	371	371
CCTR	4		zzzz

Use the Add Item Button to Accept Components and Values
Click on the List to Change the Component, Double Click to Remove

INITIALIZE BUDGET

RUN DATE: 4/13/2022
 RUN TIME: 12:42PM

MCAI BUDGETARY ACCOUNTING SYSTEM
 DETAIL BUDGET ENTRY LISTING - BUDGET STATUS IS NOT APPROVED
 1

Page 1 of 1
 UPBDR

TX#: 372 FISCAL YEAR: 2022
 STATUS: Posted

ORIGINATOR: Karen Lusk-Smith
 ENTERED BY: karenl

DEPT:
 COMMENT: 12:42:22PM

ACCOUNT NUMBER	DESCRIPTION	FP	ACTION	AMOUNT
11-5-3200-371-0010-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Decrease	96,273.07
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-0010-6001-0-8300-0000:			0.00
11-5-3200-371-0020-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Decrease	145,750.15
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-0020-6001-0-8300-0000:			0.00
11-5-3200-371-0030-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Decrease	126,912.48
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-0030-6001-0-8300-0000:			0.00
11-5-3200-371-0040-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Decrease	114,969.63
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-0040-6001-0-8300-0000:			0.00
11-5-3200-371-0050-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Decrease	497,116.11
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-0050-6001-0-8300-0000:			0.00
11-5-3200-371-0060-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Decrease	228,785.66
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-0060-6001-0-8300-0000:			0.00
11-5-3200-371-8300-6001-0-8300-0000	BUILDING SERVICES-ELECTRICITY	1	Decrease	73,626.46
	*** UPDATED CURRENT BUDGET AMOUNT FOR 11-5-3200-371-8300-6001-0-8300-0000:			0.00

TOTALS ==>

INCREASES:

DECREASES: 1,283,433.56

DIFF:

*** END OF REPORT ***

If you do not like, initialize to zero for that criteria and remove the amounts.

BUDGET INPUT 2023

DEBT SERVICE WORKSHEET

Bond Issue			Principal		Interest		
2006A			\$845,000.00		\$199,172.00		
2006B			\$380,000.00		\$136,076.00		
2012			\$230,000.00		\$232,926.00		
Agent fees					\$7,500.00		
TOTAL			\$1,455,000.00		\$575,674.00	\$2,030,674.00	
						\$ (1,361,685.00)	
			\$1,455,000.00			\$668,989.00	Transfer from General
PSCA FUNDS	\$ 795,078.00		\$1,361,685.00				
Matching Local	\$ 566,607.00		-\$575,674.00				
Transfer In from General	\$ 668,989.00		\$786,011.00	Principal coded 2120			
	\$ 2,030,674.00		2,030,674.00				
			-\$1,361,685.00				
			668,989.00	Principal coded 6001			

BUDGET INPUT DEBT SERVICE

Enter Add Change Void Save Inquire Next Back Clear Search PrtScr Exit

GL/FBUD: Budget Input (v3.078)

Fiscal Year: 2023 ** Not Approved ** Fd-C-Func-Obj-CCtr-SFnd-Y-Prog-Spec
 Group: All Account #: 13-4-9210-000-0000-9110-0-0000-0000
 Sort By: Fund INTERFUND OPERAT TRANSFERS IN

Fund 13
 Equity 0.00
 + Revenues 668,989.00
 - Expenses 0.00
 = Total 668,989.00

Budget Options
☐ Apportion
☒ Adjust FP

Fiscal Period: [Dropdown]
 FP Amount: [Text Box] Update FP

Add Item

Account Number	Current \$	New \$	#
13-4-9210-000-0000-6001-0-0000-0000	0.00	668,989.00	4

Period	Dollars	Percent
Oct	0.00	0.00
Nov	0.00	0.00
Dec	0.00	0.00
Jan	0.00	0.00
Feh	0.00	0.00

Requested by: Karen Lusk-Smith Department: [Dropdown] Attachments(0)

Comment: [Text Box]

Original Budget	Approved Budget	Budget Adjustments	Current Budget	Current Act/Enc
0.00	0.00	0.00	0.00	0.00

New Budget Amount: 0.00
 Enter Amount to Apportion or Select Period to Change
 Click Add Item Button after Apportioning Budget Amount and/or Updating Fiscal Period Amount(s)

RUN DATE: 5/4/2022
 RUN TIME: 07:45AM

MCAI BUDGETARY ACCOUNTING SYSTEM
 BUDGET ANALYSIS REPORT

Page 1 of 1
 GLBARP

THRU FISCAL YEAR-PERIOD-MONTH 2022-8-MAY


Description	2021	2021	2022	2022	2022	% OF	
<u>Fd-C-Func-Obj-CCtr-SFnd-Y-Proq-Spec</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>YTD ACT</u>	<u>YTD ENC</u>	<u>BUD</u>	<u>VAR</u>
SFund: 2120 PSF - CAPITAL OUTLAY							
*** REVENUES ***							
PUB SCH FUND CAP OUT							
13-4-2120-000-0000-2120-0-0000-0000	841,527.00	841,527.00	823,207.00	0.00	0.00	0.00	823,207.00
*** TOTAL REVENUES:	841,527.00	841,527.00	823,207.00	0.00	0.00	0.00	823,207.00
*** EXPENDITURES ***							
BONDS AND WARRANTS-PRINCIPAL							
13-5-8100-931-9200-2120-0-9200-0000	841,527.00	841,527.00	823,207.00	823,207.00	0.00	100.00	0.00
INTERFD OPER TRA OUT, OPERAT TRANSFERS OUT							
13-5-9910-920-9200-2120-0-9700-8914	0.00	7,502.58	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES:	841,527.00	849,029.58	823,207.00	823,207.00	0.00	100.00	0.00
*** SFund 2120 ***							
TOTAL REVENUES:	841,527.00	841,527.00	823,207.00	0.00	0.00	0.00	823,207.00
TOTAL EXPENDITURES:	841,527.00	849,029.58	823,207.00	823,207.00	0.00	100.00	0.00
DIFFERENCE:	0.00	-7,502.58	0.00	-823,207.00	0.00	0.00	823,207.00
*** GRAND TOTALS ***							
TOTAL REVENUES:	841,527.00	841,527.00	823,207.00	0.00	0.00	0.00	823,207.00
TOTAL EXPENDITURES:	841,527.00	849,029.58	823,207.00	823,207.00	0.00	100.00	0.00
DIFFERENCE:	0.00	-7,502.58	0.00	-823,207.00	0.00	0.00	823,207.00

THRU FISCAL YEAR-PERIOD-MONTH: 2022-8-MAY

Description	2021	2021	2022	2022	2022	% OF
<u>Fd-C-Func-Obj-CCTR-SFnd-Y-Proq-Spec</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>YTD ACT</u>	<u>YTD ENC</u>	<u>BUD</u>
Fund: 13 DEBT SERVICE FUND						
*** REVENUES ***						
PUB SCH FUND CAP OUT						
13-4-2120-000-0000-2120-0-0000-0000	841,527.00	841,527.00	823,207.00	0.00	0.00	0.00
*** TOTAL REVENUES:	841,527.00	841,527.00	823,207.00	0.00	0.00	0.00
*** EXPENDITURES ***						
BONDS AND WARRANTS-PRINCIPAL						
13-5-8100-931-9200-2120-0-9200-0000	841,527.00	841,527.00	823,207.00	823,207.00	0.00	100.00
INTERFD OPER TRA OUT, OPERAT TRANSFERS OUT						
13-5-9910-920-9200-2120-0-9700-8914	0.00	7,502.58	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES:	841,527.00	849,029.58	823,207.00	823,207.00	0.00	100.00
*** SFund 2120 ***						
TOTAL REVENUES:	841,527.00	841,527.00	823,207.00	0.00	0.00	0.00
TOTAL EXPENDITURES:	841,527.00	849,029.58	823,207.00	823,207.00	0.00	50.00
DIFFERENCE:	0.00	-7,502.58	0.00	-823,207.00	0.00	0.00
*** REVENUES ***						
INTEREST						
13-4-6810-000-9200-6001-0-0000-0000	0.00	0.89	0.00	1.00	0.00	0.00
INTERFUND OPERAT TRANSFERS IN						
13-4-9210-000-0000-6001-0-0000-0000	1,169,084.00	1,169,084.00	1,149,668.00	1,149,668.00	0.00	100.00
*** TOTAL REVENUES:	1,169,084.00	1,169,084.89	1,149,668.00	1,149,669.00	0.00	100.00
*** EXPENDITURES ***						
BONDS AND WARRANTS-PRINCIPAL						
13-5-8100-931-9200-6001-0-9200-0000	239,266.00	239,266.00	283,671.00	394,083.50	0.00	138.92
BONDS AND WARRANTS-PRINCIPAL						
13-5-8100-931-9200-6001-0-9200-0030	549,207.00	549,207.00	523,122.00	523,122.00	0.00	100.00
BONDS AND WARRANTS-INTEREST						
13-5-8100-932-9200-6001-0-9200-0000	382,931.00	340,730.41	337,375.00	68,850.00	0.00	20.41
OTHER DEBT SERVICES-OTHER DUES AND FEES						
13-5-8900-629-9200-6001-0-9200-0000	7,500.00	3,134.00	5,500.00	1,500.00	0.00	27.27
INTERFD OPER TRA OUT, OPERAT TRANSFERS OUT						
13-5-9910-920-9200-6001-0-9700-8914	0.00	41,318.96	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES:	1,178,904.00	1,173,656.37	1,149,668.00	987,555.50	0.00	85.90

DEPARTMENT BUDGETS

Communication is essential to developing an accurate budget. All departments must be involved in the process with justification of the numbers that are developed to reflect the individual needs of those areas. Meetings should be set with each Administrator of the system to discuss any issues or concerns for the upcoming year. It is imperative as the CSFO that you take a pro-active stance in scheduling the discussions. Understanding the needs of each area will enable you to discuss with the Board and Superintendent the needs of the system in an effective and knowledgeable manner.

A series of white diagonal lines of varying lengths and thicknesses are positioned in the bottom right corner of the slide, creating a modern, abstract graphic element.

PROGRAM BUDGETS – IMPORT

Mountain Brook Board of Education <i>Justification Page</i>			
For the Year:	2023	Justification Page #:	53
		Department/School:	Special Education
		Fund Name:	Purchased Services-Secondary
		Fund Number:	11-5-2140-326-8220-6001-0-2400-000
			Cost Per Item
			\$430,000
Contracted Services, The Learning Tree			
Contracted Services, Vision/Mobility Consults			
Contracted Services, Asperger Consult			
Contracted Services, Transition Coordinator & Job Coach			
Contracted Services, OT, PT, Assistive Technology			
Contracted Services, Behavior Therapist			
Insurance Premium			
Contracted Services, B'ham Speech & Hearing			
Contracted Services-Audiological			
Contracted Services-Substitutes for Job Coaches			
Contracted Services, Engel Day Treatment			
Contracted Services, Homebound Services			
Psychometrist			
TASC			
Contracted Services-Child's Play Therapy			
Contracted Services-Adaptive PE			
Contracted Services-Impact Family Services			
Total			\$430,000

PROGRAM BUDGETS - IMPORT

11-5-1100-381-8220-1110-0-2300-0000	INSTRUCTIONAL MILEAGE-EL	\$845
11-5-1100-381-8220-1110-0-2400-0000	INSTRUCTIONAL MILEAGE-SEC	\$2,000
11-5-1100-411-8220-1110-0-2300-0000	INSTRUCTIONAL CLASSROOM-EL	\$7,670
11-5-1100-411-8220-1110-0-2400-0000	INSTRUCTIONAL CLASSROOM-SEC	\$2,625
11-5-2130-481-8220-1110-0-2300-0000	TESTING SUPPLIES-EL	\$6,660
11-5-2130-481-8220-1110-0-2400-0000	TESTING SUPPLIES-SEC	\$4,756
11-5-2215-381-8220-1110-0-2300-0004	STAFF DEVELOP-LOCAL-EL	\$3,368
11-5-2215-381-8220-1110-0-2400-0004	STAFF DEVELOP-LOCAL-SEC	\$500
	STAFF DEVELOP-IN STATE-EL	\$4,150
11-5-2215-382-8220-1110-0-2400-0004	STAFF DEVELOP-IN STATE-SEC	\$6,000
11-5-2215-383-8220-1110-0-2300-0004	STAFF DEVELOP-OUT STATE-EL	\$4,000
11-5-2215-383-8220-1110-0-2400-0004	STAFF DEVELOP-OUT STATE-SEC	\$2,795
11-5-9140-411-8220-1110-0-4712-0000	PRESCHOOL-INST.SUPPLIES	\$2,240
11-5-9140-491-8220-1110-0-4712-0000	PRESCHOOL-MATERIALS & SUPPLIES	\$5,500
12-5-9140-319-8220-3220-0-4712-0000	IDEA PARE B -PURCHASED SERVICES	\$9,703
11-5-1100-381-8220-6001-0-2400-0000	LOCAL MILEAGE-JOB COACH	\$600
11-5-1100-411-8220-6001-0-2300-0000	INSTRUCTIONAL CLASSROOM-EL	\$8,000
11-5-1100-411-8220-6001-0-2400-0000	INSTRUCTIONAL CLASSROOM-SEC	\$6,962
11-5-1100-414-8220-6001-0-2300-0000	INST. COMPUTER SOFTWARE-EL	\$2,800
11-5-1100-495-8220-6001-0-2300-0000	INST. COMPUTER HARDWARE-EL	\$3,375
11-5-1100-414-8220-6001-0-2400-0000	INST. COMPUTER SOFTWARE-SEC	\$3,000
11-5-1100-495-8220-6001-0-2400-0000	INST. COMPUTER HARDWARE-SEC	\$4,000
11-5-2140-326-8220-6001-0-2300-0000	PURCHASED SERVICES-EL	\$430,000
11-5-2140-326-8220-6001-0-2400-0000	PURCHASED SERVICES-SEC	\$430,000
11-5-2140-411-8220-6001-0-2300-0000	HEALTH SERVICES-EL	\$650
11-5-2140-411-8220-6001-0-2400-0000	HEALTH SERVICES-Sec	\$350
11-5-2140-491-8220-6001-0-2300-0000	EQUIP LINE-EL	\$4,000
11-5-2140-491-8220-6001-0-2400-0000	EQUIP LINE-SEC	\$2,000
11-5-2210-621-8220-6001-0-8220-0000	DUES & FEES	\$498
11-5-6220-381-8220-6001-0-8600-0000	SUPERVISOR MILEAGE	\$400
11-5-9140-319-8220-6001-0-4712-0000	PRESCHOOL PURCHASED SERVICES	\$110,653

PROGRAM BUDGET - IMPORT

2023	115914041182201110047120000	PRESCHOOL-INST.SUPPLIES	3500.00	0.00	0.00
2023	115914049182201110047120000	PRESCHOOL-MATERIALS & SUPPLIES	3000.00	0.00	0.00
2023	125914031982203220047120000	IDEA PARE B -PURCHASED SERVICES	14204.00	0.00	0.00
2023	115110038182206001024000000	LOCAL MILEAGE-JOB COACH	600.00	0.00	0.00
2023	115110041182206001023000000	INSTRUCTIONAL CLASSEOOM-EL	8000.00	0.00	0.00
2023	115110041182206001024000000	INSTRUCTIONAL CLASSEOOM-SEC	6962.00	0.00	0.00
2023	115110041482206001023000000	INST. COMPUTER SOFTWARE-EL	2300.00	0.00	0.00
2023	115110049582206001023000000	INST. COMPUTER HARDWARE-EL	3375.00	0.00	0.00
2023	115110041482206001024000000	INST. COMPUTER SOFTWARE-SEC	3500.00	0.00	0.00
2023	115110049582206001024000000	INST. COMPUTER HARDWARE-SEC	3500.00	0.00	0.00
2023	115214032682206001023000000	PURCHASED SERVICES-EL	430000.00	0.00	0.00
2023	115214032682206001024000000	PURCHASED SERVICES-SEC	430000.00	0.00	0.00
2023	115214041182206001023000000	HEALTH SERVICES-EL	500.00	0.00	0.00
2023	115214041182206001024000000	HEALTH SERVICES-Sec	500.00	0.00	0.00
2023	115214049182206001023000000	EQUIP LINE-EL	4000.00	0.00	0.00
2023	115214049182206001024000000	EQUIP LINE-SEC	2000.00	0.00	0.00
2023	115221062182206001082200000	DUES & FEES	498.00	0.00	0.00
2023	115622038182206001086000000	SUPERVISOR MILEAGE	400.00	0.00	0.00
2023	115914031982206001047120000	PRESCHOOL PURCHASED SERVICES	110653.00	0.00	0.00
2023	115110019182206923022000000	SUMMER SCHOOL-KINDG	9150.00	0.00	0.00
2023	115110022082206923022000000	SUMMER SCHOOL-KINDG RET	1098.00	0.00	0.00
2023	115110023082206923022000000	SUMMER SCHOOL-KINDG SS	567.00	0.00	0.00
2023	115110024082206923022000000	SUMMER SCHOOL-KINDG MED	133.00	0.00	0.00

IMPORT BUDGET AMOUNTS

Enter Add Change Property Large Small List Detail Clear Search PrtScr Exit

Menu

MCAI

- Accounts Payable
- Allocation Tracking
- General Ledger
 - GL Table Maintenance
 - Budget Maintenance
 - GL Reports & Queries
 - LSA Interface
 - GL Setup
 - GL Year End
 - GL Extracts (Import/Export)
 - School Food Interface
- Purchase Order
- Receipt Module
- Requisitions
- System Control

Application or Transaction Na...	A..	Tran
Import Payroll Journal Entries	G..	CVUP
Journal Entry Import Program	G..	JEIM
G/L Extract for Statement 34	G..	ST34
Import Budget Amounts	G..	IMBD

GL/IMBD: Import Budget Amounts (v3.18)

Fiscal Year: 2023 * Not Approved Budget ** Delimited Format Fixed Format

Import File: \\tsclient\V\Budget 1617\8220 JE Import2017.xls

☐ Exception Report Only ☐ Add Missing Accounts

☒ Update Inactive Accounts ☒ Zero Budget First (Replace/Amend Option)

☒ Change Account Status to Active ☒ Zero Only Accounts from Import File

Requested by: Karen Lusk-Smith Department: [Dropdown] Attach: [Dropdown]

Comment: [Text Box]

☐ Print Budget Detail Transaction Report After Successful Import

Report Destination: ☒ To Report Viewer ☐ To File

☐ To Printer hp LaserJet 1300 PCL 5 (redirected)

Account Totals: Read: Added: Updated: Rejected:

GL/BAPV: Budget Approval Process (v...)

Fiscal Year 2023

2022 Budget Approved

Click Enter to UnApprove The Budget

GL/FBUD: Budget Input (v3.09)

Fiscal Year 2022 ** Approved ** Fd-C-Func-Obj-CCTR-SFnd-Y-Prog-Spec

Group All Account # 11-5-1100-010-0010-1110-0-1200-0000

Sort By SFund INSTRUCTION-TEACHER

☐ Update Original

SFund 1110

Equity	0.00
+ Revenues	24,596,392.00
- Expenses	24,596,392.00
= Total	0.00

Budget Options

☐ Apportion ☒ Adjust FP

Fiscal Period Feb

FP Amount -25000

Update FP

Account Number	Current \$	New \$	ASN

Period	Dollars	Percent	Adjust
Oct	1,310,373...	100.00	
Nov	0.00	0.00	
Dec	0.00	0.00	
Jan	0.00	0.00	
Feb	0.00	0.00	
...	0.00	0.00	

Requested by Karen Lusk-Smith Department

Comment

Attachments(0)

Original Budget	Approved Budget	Budget Adjustments	Current Budget	Current Act/Enc
1,310,373.00	1,310,373.00	0.00	1,310,373.00	654,585.35

New Budget Amount: 1,310,373.00

Enter Amount to Apportion or Select Period to Change

Click Add Item Button after Apportioning Budget Amount and/or Updating Fiscal Period Amount(s)

Negative Amount

Fiscal Period Amount is Negative! Is This Correct?

Yes No

BUDGET REPORT

GL/BRPT: Budget Report (v3.07)

Select By GL Component

Report Options
☒ Summary ☐ Detail

☐ Page Break After Primary Component
☐ Double Space Sub Totals
☒ Display only GL Accounts with Budget Information
☐ Display Budget Submissions to State
☐ Display Budget Spread

Report Destination
☒ To Report Viewer ☐ To Grid ☐ To Printer
hp LaserJet 1300 PCL 5 (rev 1.1)

Account Description
☒ Internal Description
☐ State/Auditor Description

☐ Select by Group

Group ...	Description

Enter Selection Criteria

Accept Selection Criteria

Fiscal Year
2022

Component Name

Sort Order

Beginning Value

Ending Value

Add Item

Fund

1

11

11

Component Contains: Fd

Sort Order Must Be Major to Minor (0 Sort Order = Selection Criteria only - Do Not Sort or Total)

Component Name	Sort Order	From Value	To Value	
Fund	1	11	11	

Enter the Desired Fiscal Year(s) and Fiscal Period(s)
Use the Add Item Button to Accept Components and Values
Click on the List to Change the Component, Double Click to Remove

FISCAL YEAR: 2022

<u>Fd-C-Func-Obj-CCTR-SFnd-Y-Prog-Spec</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL</u>	<u>APPROVED</u>	<u>CURRENT</u>	<u>ADJUSTMENTS</u>
Fund 11 GENERAL FUND					
11-5-2140-240-0020-6001-0-2300-0000	HEALTH SERVICES-FEDERAL MEDICARE	234.00	234.00	234.00	0.00
11-5-2140-240-0020-6001-0-8210-0000	HEALTH SERVICES-FEDERAL MEDICARE	317.00	317.00	317.00	0.00
11-5-2140-240-0030-6001-0-8210-0000	HEALTH SERVICES, FEDERAL MEDICARE	29.00	29.00	29.00	0.00
11-5-2140-240-0040-1220-0-8210-0000	HEALTH SERVICES-FEDERAL MEDICARE	310.00	310.00	310.00	0.00
11-5-2140-240-0040-6001-0-8210-0000	HEALTH SERVICES-FEDERAL MEDICARE	1,013.00	1,013.00	1,013.00	0.00
11-5-2140-240-0050-1220-0-8210-0000	HEALTH SERVICES, FEDERAL MEDICARE	203.00	203.00	203.00	0.00
11-5-2140-240-0050-6001-0-2400-0000	HEALTH SERVICES-FEDERAL MEDICARE	37.00	37.00	37.00	0.00
11-5-2140-240-0050-6001-0-8210-0000	HEALTH SERVICES-FEDERAL MEDICARE	465.00	465.00	465.00	0.00
11-5-2140-240-0060-1220-0-8210-0000	HEALTH SERVICES, FEDERAL MEDICARE	135.00	135.00	135.00	0.00
11-5-2140-240-0060-6001-0-8210-0000	HEALTH SERVICES-FEDERAL MEDICARE	510.00	510.00	510.00	0.00
11-5-2140-240-8220-6923-0-4300-0000	HEALTH SERVICES, FEDERAL MEDICARE	15.00	15.00	15.00	0.00
11-5-2140-240-8620-1220-0-8210-0000	HEALTH SERVICES-FEDERAL MEDICARE	330.00	330.00	330.00	0.00
11-5-2140-240-8620-6001-0-8210-0000	HEALTH SERVICES-FEDERAL MEDICARE	541.00	541.00	541.00	0.00
11-5-2140-250-0010-1220-0-8210-0000	HEALTH SERVICES-ST UNEMP COMP INS	18.00	18.00	18.00	0.00
11-5-2140-250-0010-6001-0-2200-0000	HEALTH SERVICES-ST UNEMP COMP INS	6.00	6.00	6.00	0.00
11-5-2140-250-0010-6001-0-2300-0000	HEALTH SERVICES-ST UNEMP COMP INS	6.00	6.00	6.00	0.00
11-5-2140-250-0010-6001-0-8210-0000	HEALTH SERVICES, ST UNEMP COMP INS	1.00	1.00	1.00	0.00
11-5-2140-250-0020-1220-0-8210-0000	HEALTH SERVICES-ST UNEMP COMP INS	9.00	9.00	9.00	0.00
11-5-2140-250-0020-6001-0-2300-0000	HEALTH SERVICES-ST UNEMP COMP INS	6.00	6.00	6.00	0.00
11-5-2140-250-0020-6001-0-8210-0000	HEALTH SERVICES-ST UNEMP COMP INS	10.00	10.00	10.00	0.00
11-5-2140-250-0030-6001-0-8210-0000	HEALTH SERVICES, ST UNEMP COMP INS	1.00	1.00	1.00	0.00
11-5-2140-250-0040-1220-0-8210-0000	HEALTH SERVICES-ST UNEMP COMP INS	9.00	9.00	9.00	0.00
11-5-2140-250-0040-6001-0-8210-0000	HEALTH SERVICES-ST UNEMP COMP INS	29.00	29.00	29.00	0.00
11-5-2140-250-0050-1220-0-8210-0000	HEALTH SERVICES, ST UNEMP COMP INS	6.00	6.00	6.00	0.00
11-5-2140-250-0050-6001-0-2400-0000	HEALTH SERVICES-ST UNEMP COMP INS	1.00	1.00	1.00	0.00
11-5-2140-250-0050-6001-0-8210-0000	HEALTH SERVICES-ST UNEMP COMP INS	14.00	14.00	14.00	0.00
11-5-2140-250-0060-1220-0-8210-0000	HEALTH SERVICES, ST UNEMP COMP INS	4.00	4.00	4.00	0.00
11-5-2140-250-0060-6001-0-8210-0000	HEALTH SERVICES-ST UNEMP COMP INS	16.00	16.00	16.00	0.00
11-5-2140-250-8620-1220-0-8210-0000	HEALTH SERVICES-ST UNEMP COMP INS	10.00	10.00	10.00	0.00
11-5-2140-250-8620-6001-0-8210-0000	HEALTH SERVICES-ST UNEMP COMP INS	16.00	16.00	16.00	0.00
11-5-2140-326-0040-6001-0-8210-0000	HEALTH SERVICES-MEDICAL/HEALTH SER	45,150.00	45,150.00	45,150.00	0.00
11-5-2140-326-8220-6001-0-2300-0000	HEALTH SERVICES-MEDICAL/HEALTH SER	350,000.00	350,000.00	254,043.81	-95,956.19
11-5-2140-326-8220-6001-0-2400-0000	HEALTH SERVICES-MEDICAL/HEALTH SER	620,000.00	620,000.00	524,043.81	-95,956.19
11-5-2140-382-8223-6001-0-1200-0000	HEALTH SERVICES-IN-STATE	500.00	500.00	500.00	0.00
11-5-2140-382-8223-6001-0-1500-0000	HEALTH SERVICES-IN-STATE	500.00	500.00	500.00	0.00
11-5-2140-411-8220-6001-0-2300-0000	HEALTH SERVICES-STUDENT CLASSRM S	650.00	650.00	650.00	0.00
11-5-2140-411-8220-6001-0-2400-0000	HEALTH SERVICES-STUDENT CLASSRM S	250.00	250.00	250.00	0.00

BUDGET REPORT

GL/BRPT: Budget Report (v3.07)

Select By GL Component

Account Description

- Internal Description
- State/Auditor Description

Select by Group

Group ...	Description

Report Options

- Summary
- Detail

☐ Page Break After Primary Component

☐ Double Space Sub Totals

☒ Display only GL Accounts with Budget Information

☐ Display Budget Submissions to State

☐ Display Budget Spread

Report Destination

- To Report Viewer
- To Grid
- To Printer

hp LaserJet 1300 PCL 5 (recommended)

Enter Selection Criteria

Accept Selection Criteria

Fiscal Year2022

Component Name	Sort Order	Beginning Value	Ending Value
CCTR	1	8221	8221

Add Item

Component Contains: CCTr

Sort Order Must Be Major to Minor (0 Sort Order = Selection Criteria only - Do Not Sort or Total)

Component Name	Sort Order	From Value	To Value
CCTR	1	8221	8221

Enter the Desired Fiscal Year(s) and Fiscal Period(s)
Use the Add Item Button to Accept Components and Values
Click on the List to Change the Component, Double Click to Remove

RUN DATE 4/19/2021
 RUN TIME: 12:44PM

MCAI BUDGETARY ACCOUNTING SYSTEM
 GENERAL LEDGER BUDGET REPORT

Page 1 of 1
 GLBRPT

FISCAL YEAR 2022

<u>Fd-C-Func-Obj-CCTR-SFnd-Y-Proq-Spec</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL</u>	<u>APPROVED</u>	<u>CURRENT</u>	<u>ADJUSTMENTS</u>
CCTR 8221 TECHNOLOGY					
11-5-1100-333-8221-6001-0-8100-0003	SOFTWARE-GAGGLE	64,064.00	64,064.00	64,064.00	0.00
11-5-1100-333-8221-6008-0-8100-0003	SOFTWARE MAINT AGREE-SCHOOLWIRES	33,000.00	33,000.00	33,000.00	0.00
11-5-1100-414-8221-6001-0-8100-0003	INSTRUCTION-SOFTWARE	51,840.00	51,840.00	51,840.00	0.00
11-5-1100-491-8221-1110-0-3800-0003	INSTRUCTION-NONCAP INSTRUCT EQU	48,000.00	48,000.00	48,000.00	0.00
11-5-1100-491-8221-6008-0-8100-0003	DATA PROJECTORS	10,000.00	10,000.00	10,000.00	0.00
11-5-1100-495-8221-6001-0-8100-0003	INSTRUCTION-NONCAP COMPUTER HARD	515,820.00	515,820.00	515,820.00	0.00
11-5-1100-495-8221-6008-0-8100-0003	INSTRUCTION-NONCAP COMPUTER HARD	199,873.00	199,873.00	199,873.00	0.00
11-5-2210-412-8221-6001-0-8220-0000	INST IMPRVMT SERV-STAFF INST SUPPLIE	4,500.00	4,500.00	4,500.00	0.00
11-5-2215-382-8221-6001-0-8220-0004	AETA/STI	11,000.00	11,000.00	8,000.00	-3,000.00
11-5-2215-383-8221-6001-0-8220-0004	STAFF DEVELOPMENT-OUT-OF-STATE	9,000.00	9,000.00	12,000.00	3,000.00
11-5-2215-621-8221-6001-0-8220-0004	STAFF DEVELOPMENT-ASSOCIATION DUE	1,400.00	1,400.00	1,400.00	0.00
11-5-2220-329-8221-1110-0-8220-0003	WARRANTIES-COPIER LEASE-I-PAD SCREI	22,700.00	22,700.00	22,700.00	0.00
11-5-2220-339-8221-1110-0-8220-0003	FIREWALL-MAINTENANCE-VM WALL	26,809.00	26,809.00	26,809.00	0.00
11-5-2220-361-8221-6001-0-8220-0003	TELEPHONE-SECURITY	23,000.00	23,000.00	23,000.00	0.00
11-5-2220-381-8221-6001-0-8220-0003	MILEAGE BETWEEN SCHOOLS-TECH DEP	3,400.00	3,400.00	3,400.00	0.00
11-5-2220-482-8221-6001-0-8220-0003	SOFTWARE-INOW-IT DIRECT-AIR WATCH	53,390.00	53,390.00	53,390.00	0.00
11-5-2220-493-8221-1110-0-8220-0003	UPS-SWITCHES	22,000.00	22,000.00	22,000.00	0.00
11-5-2220-621-8221-6001-0-8220-0003	ED MEDIA SERVICES-ASSOCIATION DUES	324.00	324.00	324.00	0.00
11-5-3200-339-8221-6001-0-8300-0003	BUILDING SERVICES-OTHER TECHNICAL S	4,100.00	4,100.00	4,100.00	0.00
11-5-3200-362-8221-6001-0-8300-0003	TELECOMMUNICATION-AIR WATCH-CHARI	101,932.00	101,932.00	101,932.00	0.00
11-5-3200-369-8221-6001-0-8300-0003	BUILDING SERVICES-WIRING	10,000.00	10,000.00	10,000.00	0.00
CCTR 8221					
TOTAL EQUITY		0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,216,152.00	1,216,152.00	1,216,152.00	0.00

BUDGET ANALYSIS REPORT



GL/BARP: Budget Analysis Report (v3.06)

Select By GL Component

Account Description

☒ Internal Description

☐ State/Auditor Description

☐ Double Space Report

☐ Page Break After Primary Component

☐ Select by Group

Print Budget

☒ Variance ☐ Year to Date ☐ Next Year ☐ Next Year Worksheet

☐ Next Year Comparision ☐ Month to Date ☐ Show Equities

☐ Run GL Summary Report

☐ Run Fund Function Summary Report

☒ Display only GL Accounts with Budget In

Select Components to Summarize (Sort On

☐ Fund ☐ Object ☐
☐ Class ☐ CCTR ☐
☐ Function ☐ SFund ☐

Report Destination

☒ To Report Viewer ☐ To Grid

☐ To Printer hp LaserJet 1300 PCL

Enter Selection

Enter Account Selection Criteria

Accept Selection Criteria

Fiscal Year

2022

Fiscal Period

April

Ending Fiscal Year

2017

Ending Fiscal Period

April

Component Name

Sort Order

Beginning Value

Ending Value

CCTR

1

8220

8220

Add Item

Component Contains: CCTR

Sort Order Must Be Major to Minor (0 Sort Order = Selection Criteria only - Do Not Sort or Total)

Component Name	Sort Order	From Value	To Value
CCTR	1	8220	8220

Enter the Desired Fiscal Year(s) and Fiscal Period(s)
Use the Add Item Button to Accept Components and Values
Click on the List to Change the Component, Double Click to Remove

RUN DATE: 4/19/2021
 RUN TIME: 07:56AM

MCAL BUDGETARY ACCOUNTING SYSTEM
 BUDGET ANALYSIS REPORT
 MICHIGAN GOVERNMENT EMPLOYEES
 2022-8-MAY
 THRU FISCAL YEAR-PERIOD-MONTH: 2022-05

Page 1 of 1
 GLBARP

Description	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 YTD ACT	2022 YTD ENC	NO OF BUD	VAR
Fd-C-Func-Obj-CCtr-SFnd-Y-Prog-Spec							
*** EXPENDITURES ***							
HEALTH SERVICES-MEDICAL/HEALTH SERVI							
11-5-2140-326-8220-6001-0-2300-0000	480,000.00	423,217.89	254,043.81	175,640.05	169,116.45	135.71	-90,712.69
HEALTH SERVICES-MEDICAL/HEALTH SERVI							
11-5-2140-326-8220-6001-0-2400-0000	430,000.00	442,291.00	524,043.81	282,108.70	231,693.80	98.05	10,241.31
STAFF DEVELOPMENT-STAFF ED SERVICES							
11-5-2215-312-8220-6001-0-2300-0004	10,000.00	2,936.14	5,000.00	1,400.18	1,025.00	48.50	2,574.82
STAFF DEVELOPMENT-STAFF ED SERVICES							
11-5-2215-312-8220-6001-0-2400-0004	10,000.00	1,010.00	5,000.00	3,597.72	0.00	71.95	1,402.28
HEALTH SERVICES, MEDICAL/HEALTH SERVI							
12-5-2140-326-8220-3213-0-2300-0000	0.00	0.00	95,956.19	0.00	0.00	0.00	95,956.19
HEALTH SERVICES, MEDICAL/HEALTH SERVI							
12-5-2140-326-8220-3213-0-2400-0000	0.00	0.00	95,956.19	0.00	0.00	0.00	95,956.19
*** TOTAL EXPENDITURES:	930,000.00	869,455.03	980,000.00	462,746.65	401,835.25	88.22	115,418.10
*** GRAND TOTALS ***							
TOTAL REVENUES:						0.00	0.00
TOTAL EXPENDITURES:	930,000.00	869,455.03	980,000.00	462,746.65	401,835.25	88.22	115,418.10
DIFFERENCE:	-930,000.00	-869,455.03	-980,000.00	-462,746.65		88.22	

*** END OF REPORT ***



GL/BARP: Budget Analysis Report (v3.05)

Select By GL Component

Account Description

☒ Internal Description
☐ State/Auditor Description

☐ Double Space Report
☐ Page Break After Primary Component

Print Budget

☒ Variance
☐ Year to Date
☐ Next Year
☐ Next Year Worksheet
☐ Next Year Comparison
☐ Month to Date
☐ Show Equities

☐ Run GL Summary Report
☐ Run Fund Function Summary Report
☒ Display only GL Accounts with Budget Info

☐ Include Contra Accounts
☐ Display Only Negative Values
Account Status
All

Select Components to Summarize (Sort Order Must Be Zero)

☐ Fund
☐ Class

☐ Function
☐ Object

☐ CCTR
☐ SFund

☐ Y
☐ P

Report Destination

☒ To Report Viewer
☐ To Grid
☐ To File
☐ To Printer
hp LaserJet 1300 PCL 5 (from BOE

Select by Group

Group Co...	Description

Report/Query Stored Criteria Options

Enter a new name or choose one from the list below:
(30 characters maximum, please)

FACILITIES REPLACEMENT FUND

CNPPRICEINCREASE
COMMUNITY ED
DALE WISELY
DEBT SERVICE
FACILITIES
FACILITIES REPLACEMENT FUND
INSTRUCTION - 1110
INSTRUCTION - 6001

Enter Name for New Criteria or Select Criteria to Load

Report/Query Stored Criteria Options

Enter a new name or choose one from the list below:
(30 characters maximum, please)

FACILITIES REPLACEMENT FUND

OK Delete Close



GL/BARP: Budget Analysis Report (v3.06)

Select By GL Component

Account Description
☒ Internal Description
☐ State/Auditor Description

☐ Double Space Report
☐ Page Break After Primary Component

☐ Select by Group

Print Budget
☒ Variance
☐ Year to Date
☐ Next Year
☐ Next Year Worksheet
☐ Next Year Comparison
☐ Month to Date

☐ Run GL Summary Report
☐ Run Fund Function Summary Report
☒ Display only GL Accounts with Budget Info

Select Components to Summarize (Sort Order)

☐ Fund
☐ Class
☐ Function
☐ Object
☐ CCTR
☐ SFund
☐ Year
☐ Pr
☐ Sp

Report Destination
☒ To Report Viewer
☐ To Grid
☐ To Printer
 hp LaserJet 1300 PCL 5

Enter Selection Criteria

Enter Account Selection Criteria

Accept Selection Criteria

Fiscal Year: 2022
 Ending Fiscal Year: 2022
 Fiscal Period: March
 Ending Fiscal Period: March

Component Name: Fund
 Sort Order: 1
 Beginning Value:
 Ending Value: zz

Add Item

Component Contains: Fd
 Sort Order Must Be Major to Minor (0 Sort Order = Selection Criteria only - Do Not Sort or Total)

Component Name	Sort Order	From Value	To Value
Fund	1	14	14
SFund	2	1320	1320
SFund	2	2256	2256
SFund	2	6001	6001
CCTR	3		zzzz

Enter the Desired Fiscal Year(s) and Fiscal Period(s)
 Use the Add Item Button to Accept Components and Values
 Click on the List to Change the Component, Double Click to Remove

- ▶ Meeting with Principals and Administrators for justification of additional staffing request(s).
- ▶ Justification sheet to have documentation of reasons for the request.
- ▶ E-mail requesting the need for additional staffing

STAFFING REQUEST

JTL HIGH SCHOOL

NAME	SUBJECT	STATUS	REPLACEMENT
Patricia Crawford	Math	Retirement	Matthew Perry
George Prewett	Social Sc.	Retirement	Tessa Childs
Betsy Stockdale	Spec. Ed.	Retirement	Justin Ransom
Amanda Clark	Math	PT to FT - Resignation	Kristina Parker-Noto (+1/2)
Jan Winstead	Library	Retirement	Annalisa Keuler
New Unit	Spec. Ed.	New Unit	Candice Holley (+1)
Steven Yates	Library	Resignation	Sonya Jordan
Walt Rogers	Science	Resignation	Dana Page
Jill Bertella	Business Education	Resignation	Brooke Hawkins
Cynthia Mayo	Special Education	Resignation	Jacqueline Hayes
Megan O'Neill	Science	Resignation	Lynn Faulk
Kristen French	English	Resignation	Rachel Rich
Dr. Vic Wilson	Principal	Resignation	?
Patricia Shoulders	Secretary	Retirement/Death	Lee Ann Williams (FT Registrar)
Esteban Herrera	Custodian	Resignation	Jerome Silmon
Libby Beene	Special Education Aide	Resignation	Karen Shaw
Erin Wright	Special Education Aide	Resignation	Tina Anderson
Lee Ann Williams	Guidance Secretary	Reassignment	Elizabeth Lowman
Elizabeth Lowman	Registrar/PT Guidance	Reassignment	Unit Not Replaced (-1)

JTL SCHOOLS

Applicant or Employee
Personnel-Payroll Data

TRANSACTION TYPE	<input checked="" type="checkbox"/> NEW HIRE	<input type="checkbox"/> TERMINATED	<input type="checkbox"/> RESIGN	<input type="checkbox"/> RETIRE	EFFECTIVE DATE 8/10/2022
	<input type="checkbox"/> TRANSFER	<input type="checkbox"/> OTHER** Attach explanation as appropriate			

APPLICANT INFORMATION	NAME	Adam Sapple				PERSON ID	3798			
	Print or Type name as it appears on the Social Security Card									
	MAILING ADDRESS	PO Box 90210 1313 Mockingbird Lane				AL CERTIFICATE	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
	CITY	Birmingham	STATE	AL	ZIP	35213	HIGHLY QUALIFIED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
							NATIONAL BOARD	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
	HOME PHONE	205-123-4567				HIGHEST DEGREE	Bachelor			
	CELL PHONE	205-987-6543				ADDITIONAL HOURS	<input type="checkbox"/> NONE	<input type="checkbox"/> +12	<input type="checkbox"/> +24	
	GENDER	M	Years of Experience			0	0	0	0	0
	RACE	W		Mtn Brook	Other Alabama	Public Out of State	Private	Other Classified		
	SOC SEC #	999-99-9999								

VACANCY	POSITION	Elementary Teacher				Reason for hire or change				
	LOCATION	JTL ELEMENTARY				Person Leaving	Abbie Birthday			
	FULL TIME	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	% of FT =	0.75	New Position	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
	CONTRACT	X				If New, Explain				
		9 MO	10 MO	11 MO	12 MO					

PERSONNEL DEPT	DATE OF INTERVIEW	6/14/2020	Annual Salary eligible based on Edu & Exp	\$ 33,359.50	Include Hourly Rate for Classified Position	\$ -
	**My signature indicates that I understand employment with Mountain Brook City Schools is not guaranteed, only that I have been interviewed and understand the terms and conditions of the position for which this interview was conducted.				SALARY SCHEDULE	
	Adam Sapple APPLICANT SIGNATURE**				Rank	Step
					Bachelor	1
	Smil E Face APPROVED - DIRECTOR OF PERSONNEL SERVICES				SUPPLEMENTS DISCUSSED	
					TYPE	AMOUNT
					\$ -	
					\$	
		\$				
		\$				

FINANCE DEPT	11 - 5	1100	010	0010	1110	0	1200	0000	EMP #	4221		
	GL ACCOUNT DISTRIBUTION											
	PAY 123 UPDATED	X	SALARY SCHEDULE						T1	2A	1	
	Ima Buzzard								FTE	0.75	# DAYS	189
	APPROVED - CHIEF FINANCIAL OFFICER								EMP TYPE	T1		

Budget Checklist

<input type="checkbox"/> Foundation		<input type="checkbox"/> Year 1 (Carryover)
<input type="checkbox"/> Local	<input type="checkbox"/>	<input type="checkbox"/> Year 9 (Prior Year Encumbrances)
<input type="checkbox"/> Debt Service		
<input type="checkbox"/> Capital Projects		<input type="checkbox"/>
<input type="checkbox"/> Federal	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Indirect Cost (Check all <u>Expenditure</u> variances after posting)		
<input type="checkbox"/> CNP		<input type="checkbox"/> Transfers In/Out
<input type="checkbox"/> Indirect Cost	<input type="checkbox"/> Commodities	<input type="checkbox"/>
<input type="checkbox"/> Inventory	<input type="checkbox"/> Deferred Revenue	<input type="checkbox"/>
<input type="checkbox"/> Cash Over/Short		<input type="checkbox"/>

☐ Fund 11

☐ Foundation

- ☐ 1110 - Foundation
- ☐ 1220 - School Nurses
- ☐ 1221 - Tech. Coordinator
- ☐ 1230 - AL Reading Initiative
- ☐ 1240 - High Hopes
- ☐ 1250 - Children's First
- ☐ 1252 - ESL
- ☐ 1285
- ☐ 1310 - Transportation
- ☐ 1410 - At Risk
- ☐ 1520 - Preschool
- ☐ 1760 - 1769
- ☐ 1810 - State Contracts
- ☐ 2130 - 2254
- ☐ 2901

☐ Local

- ☐ 6001 - Local
- ☐ 6008
- ☐ 6923
- ☐ 8995 - Extra Curricular Trips

☐ Fund 12

☐ Federal

- ☐ 3210 - IDEA
- ☐ 3220 - Preschool
- ☐ 3310 - Career/Tech.
- ☐ 3317 - 21st Century
- ☐ 3330 - Tech. Prep.
- ☐ 4110 - Title I
- ☐ 4120 - 4122
- ☐ 4130 - Title II
- ☐ 4136 - Title II, Tech.
- ☐ 4160 - Drug Free
- ☐ 8990 - E-Rate

☐ CNP

☐ 6933-6938 Community Ed

☐ Local Schools

☐ 4210 - Title I

(check rank order among Title schools)

☐ 4236 - Title II, Tech.

☐ 4272 - COBRA Premium

☐ 4275 - SFSF

☐ Fund 13

☐ Debt Service

- ☐ 2120 - Capital Outlay
- ☐ 6001 - Local

☐ Fund 32

☐ Local Schools

☐ Fund 14

☐ Capital Projects

- ☐ 1320 - Fleet Renewal
- ☐ 2210 - PSCA
- ☐ 2120 - Capital Outlay
- ☐ 6001 - Bond Issue
- ☐ 6110 - Sales Tax
- ☐ 9119 - Bond Issue

BUDGET SUMMARY

PERSONNEL COSTS			
Elementary Education Teachers	\$ 8,419,962.00	8,099,014.00	\$ (320,948.00)
Elementary Education Aides	402,838.00	405,293.00	\$ 2,455.00
Secondary Education Teachers	8,146,403.00	8,592,147.00	\$ 445,744.00
Secondary Education Aides	89,788.00	93,014.00	\$ 3,226.00
Special Ed Teachers	1,517,115.00	1,493,660.00	\$ (23,455.00)
Special Ed Aides	437,449.00	473,158.00	\$ 35,709.00
Kindergarten Teachers	1,003,861.00	960,010.00	\$ (43,851.00)
Gifted Teachers	240,418.00	225,326.00	\$ (15,092.00)
Speech Teachers	116,114.00	117,722.00	\$ 1,608.00
Alternative School Teachers	56,720.00	61,451.00	\$ 4,731.00
Instructional Support Salaries	445,588.00	426,700.00	\$ (18,888.00)
Vocational Teachers Salaries	166,883.00	171,527.00	\$ 4,644.00
School Secretaries & Aides	646,935.00	700,097.00	\$ 53,162.00
Counselor Salaries	792,571.00	803,217.00	\$ 10,646.00
Athletics-Salaries (Part-Time)	38,000.00	38,000.00	\$ -
Ed Media Services - Librarians	486,470.00	489,117.00	\$ 2,647.00
Ed Media Services - Aides	111,294.00	111,294.00	\$ -
Technology Support	835,761.00	838,773.00	\$ 3,012.00
Substitutes	484,779.00	488,767.00	\$ 3,988.00
Principal & Asst Prin	1,405,942.00	1,326,012.00	\$ (79,930.00)
Maintenance & Custodians	959,095.00	1,528,564.00	\$ 569,469.00
Transportation Services Salaries	80,131.00	114,631.00	\$ 34,500.00
Central Leadership	991,045.00	937,085.00	\$ (53,960.00)
Central Office - Clerical Assistants	304,544.00	285,683.00	\$ (18,861.00)
Fiscal Services Accounting	232,368.00	264,562.00	\$ 32,194.00
Spec Ed Preschool Teachers - Salaries	171,077.00	178,285.00	\$ 7,208.00
Extended Day Program	232,273.00	232,273.00	\$ -
Hospital and Medical Insurance	4,698,504.00	4,789,429.00	\$ 90,925.00
Life Insurance	22,000.00	22,000.00	\$ -
Social Security	1,759,388.00	1,760,503.00	\$ 1,115.00

OTHER OPERATING REPORT CRITERIA

OTHER OPERATING COSTS (Non-personnel)	AMENDED 2021-2022	PROPOSED 2022-2023	Difference \$
Textbooks	\$ 426,383.00	459,031.00	\$ 32,648.00
Library Enhancement	12,000.00	12,000.00	\$ -
Health Services	305,382.00	498,802.00	\$ 193,420.00
Instructional Materials, Supplies & Services	289,522.00	235,634.00	\$ (53,888.00)
Technology Support	1,001,411.00	1,008,892.00	\$ 7,481.00
Professional Development	389,719.00	371,069.00	\$ (18,650.00)
Instructional Support Activities	46,206.00	45,456.00	\$ (750.00)
Custodial Materials, Supplies & Services	74,500.00	74,500.00	\$ -
Grounds Services	220,010.00	220,010.00	\$ -
Maintenance Materials, Supplies & Services	335,000.00	335,000.00	\$ -
Transportation Maintenance & Materials	106,610.00	97,308.00	\$ (9,302.00)
Insurance	207,572.00	207,572.00	\$ -
Utilities: Elec., Water, Sewage, Gas & Telephone	1,675,091.00	1,726,758.00	\$ 51,667.00
Board Expenses	21,233.00	18,858.00	\$ (2,375.00)
Instructional Equipment	28,375.00	34,625.00	\$ 6,250.00
Non-Instructional Equipment	52,000.00	54,000.00	\$ 2,000.00
Transfers Out - Child Nutrition	611,332.00	611,332.00	\$ -
Transfers Out - Local Schools	250,963.00	333,559.00	\$ 82,596.00
Transfers Out - Debt Service	705,411.00	702,151.00	\$ (3,260.00)
Transfers Out - Capital	425,000.00	425,000.00	\$ -
Transfers Out - Hendrix/McClain/Lytle	7,920.00	91,646.00	\$ 83,726.00
Leases	72,200.00	55,700.00	\$ (16,500.00)
Personnel Services	43,147.00	43,200.00	\$ 53.00
Attorney & Auditing Services	103,211.00	103,211.00	\$ -
Fiscal Services	193,075.00	193,075.00	\$ -
Printing & Binding	27,920.00	31,000.00	\$ 3,080.00
Dues & Fees	54,027.00	37,037.00	\$ (16,990.00)
CO Printing, Postage, Supplies & Services	46,473.00	45,974.00	\$ (499.00)
TOTAL OPERATING COSTS (Non-personnel)	\$ 7,731,693.00	\$ 8,072,400.00	\$ 340,707.00

GL/BARP: Budget Analysis Report (v3.03)

Select By GL Component

Account Description

☒ Internal Description

☐ State/Auditor Description

☐ Double Space Report

☐ Page Break After Primary Component

☐ Select by Group

Print Budget

☐ Variance ☐ Year to Date ☒ Next Year ☐ Next Year Worksheet

☐ Next Year Comparison ☐ Show Equities

☐ Run GL Summary Report ☐ Include Contra Accounts

☐ Run Fund Function Summary Report

☒ Display only GL Accounts with Budget Info

Account Status: All

Select Components to Summarize (Sort Order Must Be Zero)

☐ Fund ☐ Function ☐ CCTR ☐ Year

☐ Class ☐ Object ☐ SFund ☐ Program

Report Destination

☐ To Printer BOE_ACCCOPIER_TOSHIBA3530C on BOE-SERV (

☒ To Report Viewer

☐ To File

Setup

Enter Selection Criteria, Click Enter(F1) To Gen

Non-Personnel Instructional Equipment

Enter Account Selection Criteria

Accept Selection Criteria

Fiscal Year: 2023

Fiscal Period: January

Ending Fiscal Year: 2012

Ending Fiscal Period: September

Component Name: Fund

Sort Order: 0

Beginning Value:

Ending Value: zz

Add Item

Component Contains: Fd

Sort Order Must Be Major to Minor (0 Sort Order = Selection Criteria only - Do Not Sort or Total)

Component Name	Sort Order	From Value	To Value
Fund	0	11	11
Object	0	491	499
Object	0	540	545
Object	0	559	559
Object	0	589	589
SpecUse	0	0000	0002

OTHER OPERATING REPORT CRITERIA



GL/FBUD: Budget Input (v3.09)

Fiscal Year 2023

** Approved **

Fd-C-Func-Obj-CCTR-SFnd-Y-Prog-Spec

Group All

Account # 11-4-1110-000-0000-1110-0-0000-0000

FOUNDATION PROGRAM

Sort By SFund

☐ Update Original

Add Item

SFund 1110

Equity	0.00
+ Revenues	24,596,392.00
- Expenses	24,596,392.00
= Total	0.00

Budget Options

- ☒ Apportion
☐ Adjust FP

MTAB Oct

Budget Amt

Thru Oct

☐ Replace Dollars

Next Acct

Account Number	Current \$	New \$	ASN

Period	Dollars	Percent	Adjust
Oct	18,942,78...	100.00	
Nov	0.00	0.00	
Dec	0.00	0.00	
Jan	0.00	0.00	
Feb	0.00	0.00	
...	

Requested by Karen Lusk-Smith

Department

Attachments(0)

Comment

Original Budget

18,942,782.00

Approved Budget

18,942,782.00

Budget Adjustments

0.00

Current Budget

18,942,782.00

Current Act/Enc

9,471,390.00

New Budget Amount: 18,942,782.00

Enter Amount to Apportion or Select Period to Change

Click Add Item Button after Apportioning Budget Amount and/or Updating Fiscal Period Amount(s)

- ▶ Setting Up and copying live payroll files
- ▶ Maintaining parameters
- ▶ Maintaining employee data
- ▶ Budget works reports
- ▶ Creating and updating individual salary work files
- ▶ Updating the live GL budget from budget work
- ▶ Updating live payroll files from budget work files
- ▶ Adding transactions that don't already exist

BUDGET WORKS

QUESTIONS/CONCERNS?

HELP!!!!



KAREN LUSK-SMITH, CPA,CGFO
COORDINATOR OF MEMBER SERVICES
AASBO
KAREN@AASBO.COM

A series of white diagonal lines of varying lengths and thicknesses, located in the bottom right corner of the slide.